

Stateline United Way Final Report and Recognition Report Form for 2011

Organization name _____ Campaign Coordinator _____
 Mailing Address _____ Title _____
 City/State/Zip _____ Phone _____
 Phone _____ Date _____
 CEO/manager _____ **TOTAL # OF EMPLOYEES** _____

| CONTRIBUTIONS | (A)# of employees | (B) Annual Amount | (C)# of retirees | (D) Amount |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <u>Payroll deduction</u> | _____ | \$ _____ | | |
| <u>Cash and checks</u> | _____ | \$ _____ | _____ | \$ _____ |
| <u>Charge</u> | _____ | \$ _____ | _____ | \$ _____ |
| <u>Direct Bill</u> (available to Key Club only) | _____ | \$ _____ | _____ | \$ _____ |
| <u>Special event fundraisers</u> (raffles, contests, lunches, etc.) | _____ | \$ _____ | | |
| TOTAL | _____ | \$ _____ | _____ | \$ _____ |
| | Total column A | Total column B | Total column C | Total column D |

PLEASE ADD

Column B total \$ _____

Column D total \$ _____

Corporate contribution \$ _____

Grand Total \$ _____

Signature of management approving corporate gift

Please fill in the following, attaching a separate page if more space is required:

1. List of persons giving an annual donation of \$500 to \$599. Please include name, address and amount of pledge. _____
2. List the names of any employees who combined their gift with that of an employed spouse in order to reach Key Club level (\$600 or more). _____
3. Names of those who served on your employee campaign team. _____
4. Payroll deductions will begin _____ and end _____.
5. Does your company wish to be billed? No Yes
 If "yes" Monthly Quarterly Other

If you are NOT including yellow copies of pledge forms, we will also require the following information:

1. List names of Key Club level donors, their home address and the amount they pledged (\$600 or more). _____
2. Names and home addresses of those who designated their gifts, how much they pledged and where designated. _____

For United Way office use only

Batch number _____

Envelope number _____

Account number _____

Date posted _____

If you have questions, call
Stateline United Way at 608-365-4451.